

Careers Programme (2018-19)

Date	CEAIG Activity	YR Group	Services	External Partners	Gatsby Benchmarks
All Year	Tutorial Programme	All	Careers Education is delivered through the tutorial programme. An overview of the programmes for Pre advanced , Year 1 and year 2 students .		1,2,3,
All Year	Independent and impartial careers advice and guidance	All	All students can access one to one guidance – careers interview/careers clinic appointments & drop in available throughout the year	Independent Careers Adviser	2,3,8
All Year	Work experience	All	Placements are mandatory on Level 3 Early Years and Health & Social Care courses. All students taking Level 3 double BTEC vocational courses are expected to undertake work experience. All other students can undertake a placement as a block in the holidays or as a weekly commitment to fit around their timetable.	Employers	5,6
All Year	Widening Participation Activities and Events	Yr 1 & 2	Eligible students take part in a wide range of WP activities at college and externally; Sussex Study Experience, university taster days & summer schools, workshops & talks	University of Brighton University of Sussex IntoUniversity	3,7
All Year	Oxbridge Support Group	Yr 1 & 2	Specialist support for students applying for Oxford or Cambridge university		3,7,8
All Year	Med/Vet/Dent Support Group	Yr 1 & 2	Specialist support for students applying for medical and veterinary sciences		3,7,8

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All Year	Subject Related Careers Talks	All	Employers/organisations visit college and talk to students about careers related to subject areas	Various including: Brighton Film School, Royal Society of Chemistry, NHS, Eurogamer, Epic Games, Sussex Police, RNLI	2,4,5
All Year	University taster lectures	All	Students attend a wide variety of subject taster lectures and conferences at local universities	University of Sussex University of Brighton	4,7
All Year	Volunteering	All	Students can access help to find a volunteering opportunity to develop experience & skills. Includes Downsview Link College and the NHS at Royal Sussex County Hospital or Princess Royal Haywards Heath.		5,6
All Year	Careers Software	All	Students can access career development and exploration software programmes - KUDOS online and Eclips online via Careers Moodle. Both programmes give links to labour market information.		1,2,3
All Year	Student Bulletin and Social Media	All	A Careers page, advertising careers related events and job opportunities is included in the weekly student bulletin. Items also posted on college Twitter & Facebook pages.		1,2
All Year	CV Help	All	Students can access help with writing a CV for applications.		3
Sept and February	Careers Library Inductions	Yr 1 Pre Advanced	Students are introduced to the resources available in the careers library and the services available to them		1,2,3

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September	Access Student HE Conference	Access to HE	Talks on student finance, a campus tour and applications/personal statements.	University of Brighton	7
September - January	UCAS Help & Final Appointments	Yr 2	One to one guidance and support for students completing the UCAS application		8
October	Study Abroad Information Session	All	Interested students are encouraged to attend an International Higher Education presentation	A Star Future	7
October - November	Personal Statement Workshops	Yr 2	Group workshops to support students in writing a personal statement for their UCAS application	University of Brighton Chichester University IntoUniversity	3,7
October - November	Personal Statement Clinics	Yr 2	One to one support for students in writing a personal statement for their UCAS application	University of Brighton University of Sussex IntoUniversity Chichester University	3,7
January - July	Mock Interviews	All	Students can request a mock interview for higher education, an apprenticeship or employment		3
February	Student Finance Talk	Yr 2	Talk on student finance and how to apply	University of Sussex	7
February-March	Apprenticeship talks	Yr 2 Pre Advanced	Group workshops to provide information about apprenticeships and how to apply	Apprenticeships in Sussex	2,5,7
March	Apprenticeship Fair	All	Students are encouraged to attend and talk with employers, training providers and apprentices. Information about apprenticeships at all levels, how to find and apply for them. Apprenticeship vacancies for the summer for both level 2 and level 3 students	20+ training providers and employers Wide range of job areas: social care, finance, business, sport, IT, creative & digital media, travel, trades, civil engineering and more	2,5, 7

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March/April	UCAS Hampshire & Sussex Higher Education Exhibition at the Brighton Centre	Year 2	Students are encouraged to attend – over 100 universities exhibiting.	UCAS	7
March	HE Parents Evening	Parents of Year 2	Talks on Choosing a course, Support available at Varndean College, Student Finance, Widening Participation, MVD & Oxbridge applications, Foundation applications	University of Brighton University of Sussex	7
April	Healthcare Sciences Careers Fair	All	Students encouraged to attend and find out about a wide variety of career options in Healthcare	NHS, local employers, local universities	2,5, 7
June	HE Information Day	Year 1	All students attend an information day at University of Sussex. Talks on Choosing courses, writing a personal statement, student finance, campus tours + a subject specific taster session	University of Sussex	7
August	UCAS Clearing & Advisory	Year 2	One to one advice sessions available for students in UCAS Clearing.	University of Brighton	3,7, 8