

Varndean College Careers Programme (2020-2021)

Date	CEAIG Activity	YR Group	Services	External Partners	Gatsby Benchmarks
All Year	Tutorial Programme	All	Careers Education is delivered through the tutorial programmes for Pre advanced, Year 1 and year 2 students.		1,2,3,
All Year	Unifrog programme		Careers education and support for progression into all routes. All students will have access to and be supported in materials to help positive progression routes All careers interventions are logged and tracked online	Unifrog	1,2,3,4,
All Year	Independent and impartial careers advice and guidance	All	All students can access one to one guidance – careers interview/careers clinic appointments & drop in available throughout the year	Independent Careers Adviser	3,8
All Year	Work experience	All	Placements are mandatory on Level 3 Early Years and Health & Social Care courses. All students taking Level 3 double BTEC vocational courses expected to undertake work experience. All other students can undertake a placement as a	Employers	5,6

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			block in the holidays or as a weekly commitment to fit around their timetable.		
All Year	Widening Participation Activities and Events	Yr 1 & 2	Eligible students take part in a wide range of WP activities at college and externally; Sussex Study Experience, university taster days & summer schools, workshops & talks	University of Brighton University of Sussex IntoUniversity	3,7
All Year	NCOP events	Yr 1 & 2	Identify all eligible students on entry All students to have at least one NCOP interaction In-house NCOP co-ordinator to implement a whole programme of support	NCOP University of Brighton University of Sussex	3,7,8
All Year	Oxbridge Support Group	Yr 1 & 2	Specialist support for students applying for Oxford or Cambridge university Distinct tutor groups		3,7,8
All Year	Med/Vet/Dent Support Group	Yr 1 & 2	Specialist support for students applying for medical and veterinary sciences Distinct tutor groups		3,7,8
All Year	Subject Related Careers Talks	All	Employers/organisations visit college and talk to students about careers related to subject areas	Various including: Brighton Film School, Royal Society of Chemistry, NHS, Eurogamer, Epic Games, Sussex Police, RNLI	2,4,5
All Year	University taster lectures	All	Students attend a wide variety of subject taster	University of Sussex University of Brighton	4,7

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			lectures and conferences at our local universities		
All Year	Volunteering	All	Students can access help to find a volunteering opportunity to develop experience & skills. Includes Downsvie Link College and the NHS at Royal Sussex County Hospital or Princess Royal Haywards Heath.		5,6
All Year	Careers Software	All	Students can access career development and exploration software programmes – UNIFROG, KUDOS online and Eclips online via Careers Moodle. All programmes give links to labour market information.		1,2,3,4
All Year	Student Bulletin and Social Media	All	A Careers page, advertising careers related events and job opportunities is included in the weekly student bulletin. Items also posted on college Twitter & Facebook pages.		1,2
All Year	CV Help	All	Students can access help with writing a CV for applications.		3
Sept and February	Careers Library Inductions	Yr 1 Pre Advanced	Students are introduced to the resources available in the careers library and the services available to them		1,2,3
September - January	UCAS Help & Final Appointments	Yr 2	One to one guidance and support for students completing the UCAS application		8

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October	Study Abroad Information Session	All	Interested students are encouraged to attend an International Higher Education presentation	A Star Future	7
October - November	Personal Statement Workshops	Yr 2	Group workshops to support students in writing a personal statement for their UCAS application	University of Brighton Chichester University IntoUniversity	3,7
October-November	Personal Statement Clinics	Yr 2	One to one support for students in writing a personal statement for their UCAS application	University of Brighton University of Sussex IntoUniversity Chichester University	3,7
January - July	Mock Interviews	All	Students can request a mock interview for higher education, an apprenticeship or employment		3
February	Student Finance Talk	Yr 2	Talk on student finance and how to apply	University of Sussex	7
February-March	Apprenticeship talks	Yr 2 Pre Advanced	Group workshops to provide information about apprenticeships and how to apply	Apprenticeships in Sussex	2,5,7
March	Apprenticeship Fair	All	Students are encouraged to attend and talk with employers, training providers and apprentices. Information about the benefits of apprenticeships and how to find and apply for them. Information about apprenticeships at all levels. Apprenticeship vacancies for the summer for both level 2 and level 3 students	20+ training providers and employers Wide range of job areas: social care, finance, business, sport, IT, creative & digital media, travel, trades, civil engineering and more	2,5, 7

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March/April	UCAS Hampshire & Sussex Higher Education Exhibition at the Brighton Centre	Year 2	Students are encouraged to attend – over 100 universities exhibiting.	UCAS	7
March	HE Parents Evening	Parents of Year 2	Talks on Choosing a course, Support available at Varndean College, Student Finance, Widening Participation, MVD & Oxbridge applications, Foundation applications		7
March	Interview Skills Day	Year 2 Direct Employment	Students encouraged to attend a mock interview with an employer.	Local employers	3,5
June	HE Information Day	Year 1	All students attend an information day at University of Sussex. Talks on Choosing courses, writing a personal statement, student finance, campus tours + a subject specific taster session	University of Sussex	7
June	Festival of Progression	Year 1 Pre-advanced	All students attend workshops and talks from HE, apprenticeships and employers. CV writing workshops and UCAS application and personal statement workshops		2, 3, 4, 5, 7, 8
August	UCAS Clearing & Advisory		One to one advice sessions available for students in UCAS Clearing.		3,7, 8