

## 1. Personal details

Forenames ..... Surname .....

Date of Birth ..... Gender M / F      Mr /Miss /Mrs /Ms (please circle one)

Home Address .....

Post Code .....Home Telephone .....

Mobile .....Email address .....

National Insurance Number.....

## 2. Proposed course – please tick the relevant box

Access to Higher Education (**Medical Sciences**)

Access to Higher Education (**Humanities combined with Social Science**)

Access to Higher Education (**Health Studies and Social Care**)

## 3. Fees: Remission and Loans

Currently the fees for each Access course are: Medical Sciences £3,504 Humanities £3,142 Health Studies and Social Care £3,142 (this includes tuition and registration fees). We anticipate that the fees for 2016/2017 will be the same as the previous year. However as the figure is determined by Government decisions we will publish the exact cost as soon as possible. All students will be required to pay a £60 deposit. (After printing and postage costs £50 of this will be refundable to you at the end of the course.)

### *Students may wish to apply for the Advanced Learning Loan.*

Students starting after 1<sup>st</sup> August 2016 may qualify for an Advanced Learning Loan. These loans help you to pay the fees charged by approved colleges and training providers in England. The loan covers the full cost of the course.

More information is available on request or you can go to [www.gov.uk/advanced-learning-loans](http://www.gov.uk/advanced-learning-loans)

### *Some students may be entitled to fee remission based on the following criteria:*

Please tick the box below if this applies to you:

I am aged 19-23 and do not have a full Level 2\* qualification (equivalent of 5 GCSE's at grade C)

I am aged 19-23 and do not have a full Level 3\* qualification (equivalent of 2 A levels)

\* Current and appropriate evidence will be required. More information is available upon request.

**\*\*All information correct at time of print and may be subject to change. Notification of change will be published on the college website, those offered a place on the course will be notified individually.**

#### 4. Additional information

On a separate piece of A4 paper (either word-processed or hand-written) please outline your reasons for wanting to return to education and why you would like to study a degree course at university. Please also explain why you have chosen your subject area, what interests you and how you think you would benefit from the Access to HE Diploma.

The information you give will be a starting point for discussion at your interview, the purpose of which is to be sure that the Access to HE Diploma is the right course for you. **Your application will not be considered without the additional information.**

#### 5. Nationality and Residency

- Nationality .....
- Have you ever lived outside the United Kingdom (excluding holidays of 3 months or less)? YES  NO
- If YES, please give details of countries and dates below
- Country ..... Dates .....
- Are you either an Asylum Seeker, or Refugee, or do you have Humanitarian Protection (HP) or Discretionary Leave to Remain (DL)? YES  NO

*NB: You may be required to provide further evidence of your residency status in the UK.*

#### 6. Previous Education

Name of school/college	Qualification	Course/ subject studied	Year
Eg Varndean school	GCSE	Art B, Maths D, English D, Science DD	1988
Northbrook college	BTEC	General Art and Design - pass	1990

7. Many Degree courses require applicants to have grade C GCSE Maths and/or English.

GCSE English grade ..... GCSE Maths grade .....

8. Do you have a disability, learning difficulty or problems with literacy and numeracy? YES  NO

What form does this take?.....

How would you like to let us know what additional support you are likely to need?

- |  |     |                          |    |                          |
|--|-----|--------------------------|----|--------------------------|
| By talking confidentially to a member of staff                                       | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Through someone else such as an advocate   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Have you previously received special consideration for examinations (eg extra time)? | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |

*Any information you give will be treated confidentially.*

## 9. Criminal Conviction

Do you have any relevant, unspent criminal convictions? YES  NO

You only need to tell us about some specific convictions. Please read the guidelines below carefully to see if you need to let us know about 'relevant' and 'unspent' convictions.

'Relevant' convictions means convictions for offences:

Against the person, whether of a violent or a sexual nature.

Involving the unlawful supply or use of controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking.

If you are applying for a course in teaching, health, social, sport, childcare or involving work with children or vulnerable adults then you must disclose any criminal convictions, cautions (including verbal cautions) and bind over orders, including spent convictions.

If you declare that you have a conviction, you will be asked to complete a separate information sheet. This is to help us access any potential risks to yourself or others in the College. Having a criminal record will not necessarily prevent you from studying at College but will depend on the nature of the course and the circumstances and background of the offence.

If you do not disclose a relevant conviction then this could result in exclusion or disciplinary action by the College.

## 10. Emergency Contact

Surname ..... Forenames .....

Home Address ..... Post Code .....

Home Telephone ..... Mobile number .....

Work/Daytime telephone ..... Relationship .....

Doctor's name ..... Telephone number .....

Special Medical circumstances (or enclose a confidential letter)

.....

11. Which of the following would best describe your ethnic origin? Please tick the appropriate box.

*(This information is required by the Department for Education & Skills for monitoring purposes)*

White – English/Welsh/Scottish/N.Irish/British	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
White – Irish	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
White – Gypsy or Irish Traveller	<input type="checkbox"/>	Any other Asian background	<input type="checkbox"/>
White – any White other background	<input type="checkbox"/>	African	<input type="checkbox"/>
White and Black Caribbean	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>	Any other Black/African/Caribbean background	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>	Arab	<input type="checkbox"/>
Any other mixed/multiple ethnic background	<input type="checkbox"/>	Any other ethnic group	<input type="checkbox"/>
Indian	<input type="checkbox"/>	Not known / not provided	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>		

## 12. Student Signature

The personal information you provide on this enrolment form is passed to the Chief Executive of the Skills Funding Agency and LASER, and may be shared with other organisations for purposes of administration, the provision of career and other guidance relating to education or training.

Further information is available from the Skills Funding Agency:

<http://skillsfundingagency.bis.gov.uk>

**Student's signature** ..... **Date** .....

*Please send your completed form to:*

*Access Admissions, Registry, Varndean College, Surrenden Road, Brighton, BN1 6WQ*

### FOR COLLEGE USE ONLY:

**Student Name** .....

Appn recd	Appn input	Offer letter	Course input	Reply reminder	Accepted offer	Withdrawn
Interview Date 1	Interview Time	Interviewer	Interview letter sent			
Interview Date 2	Interview Time	Interviewer	Interview letter sent			
<b>Record of discussion</b> (how found out about course, aims & goals, ability to benefit, potential, life experience, education, proposed progression) ..... ..... ..... ..... ..... ..... .....						
Does this student require any kind of Additional Support? YES/NO						
<b>Course Offered:</b>						
<b>Type of Offer:</b> FIRM <input type="checkbox"/> CONDITIONAL <input type="checkbox"/> please give details: WAITING LIST <input type="checkbox"/> NO OFFER <input type="checkbox"/>						