

**Application form for Access to Higher Education 2017 Entry**

**Proposed course – please tick the relevant box**

Access to Higher Education (**Medical Sciences**)

Access to Higher Education (**Humanities combined with Social Science**)

Access to Higher Education (**Health Studies and Social Care**)

**1. Personal details**

Mr /Miss /Mrs /Ms (please circle one)

Forenames ..... Surname .....

Date of Birth ..... Gender M / F

Home Address .....

..... Post Code .....

Home Telephone ..... Mobile .....

Email address .....

National Insurance Number .....

**Emergency Contact:**

Name ..... Relationship .....

Telephone Number/s .....

**2. Residency and Nationality**

Nationality ..... Are you an asylum seeker/ Refugee? Yes / No  
If YES, please provide a copy of your Grant of Asylum document.

Have you been resident in England for a minimum of 3 years preceding the relevant start date of your course? Yes / No  
If NO, please give details of countries you have been in and dates.

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You may be required to give further evidence of your residence status in the UK.

Verification of ID: Please record evidence seen

**Access to HE Diploma form 2017 entry**

### 3. Fees: Remission and Loans

Currently the fees for each Access course are:

**Medical Sciences** £3,384 + £120 registration fee

**Humanities** £3,022 + £120 registration fee

**Health Studies** £3,022 + £120 registration fee

We anticipate that the fees for 2017/2018 will be the same however as the figure is determined by Government decisions we will publish the exact cost as soon as possible. All students will be required to pay a £60 refundable deposit.

**Students may wish to apply for the 19+ Advanced Learning Loan or can pay in instalments.**

These loans help you to pay the fees charged by approved colleges and training providers in England. More information is available on request or you can go to [www.gov.uk/advanced-learning-loans](http://www.gov.uk/advanced-learning-loans)

**Students may be entitled to fee remission if they are aged 19-23 and do not have a full Level 2 or Level 3 qualification**

*All information correct at time of print and may be subject to change. Notification of change will be published on the college website, those offered a place on the course will be notified individually.*

**£120 registration fee and £60 book deposit will be deducted to secure a place on the course.**

Cheque  Cash  Debit/Credit Card  19+ Learning Loan

Card Number

Security Code  (the 3 digits printed on the security strip on the back of the card)

Valid From / Card Expiry Date /

Cardholder Name .....

Current Home Address ..... Post Code .....

**Please note: all tuition and exam fees are due on enrolment. Instalment arrangements may be possible. However, all fees are payable even if you start a course and then fail to attend.**

### 4. Support needs

Do you have a learning difficulty? Yes / No

Do you have a disability or a problem with your health? Yes / No

If YES, please indicate the nature of your learning difficulty, disability or health problem and indicate which problem you believe could most impact your learning

.....  
Have you previously received special consideration for examinations? E.g. extra time Yes / No

How would you like to let us know what additional support you are likely to need?

By talking confidentially to a member of staff Yes / No

Through someone else such as an advocate Yes / No

**5. Prior Attainment** (Please tick your highest level of qualification or education)

- |  |   |
|--|---|
| <input type="checkbox"/> Entry   | <input type="checkbox"/> Level 6 (Bachelor Degree, Graduate Certificate and Diploma)  |
| <input type="checkbox"/> Level 1 (Fewer than 5 GCSEs A-C)                | <input type="checkbox"/> Level 7+ (Masters PhD, Postgraduate Certificate and Diploma) |
| <input type="checkbox"/> Level 2 (5 GCSEs A-C)                           | <input type="checkbox"/> No Qualifications  |
| <input type="checkbox"/> Level 3 (NVQ3, 2 A levels)                      |   |
| <input type="checkbox"/> Level 4 (Certificate of Higher Education, NVQ4) | <b>GCSE English Grade</b> .....   |
| <input type="checkbox"/> Level 5 (Foundation Degree)                     | <b>GCSE Maths Grade</b> .....   |

**6. Employment status**

Which of the options in the list below will accurately reflect your employment status prior to enrolment at Varndean College?

- A** – in paid employment – if so, are you self-employed?
- |  |  |
|--|--|
| <input type="checkbox"/> And for either is your work | <input type="checkbox"/> less than 16 hours a week |
| <input type="checkbox"/> 16-19 hours a week          | <input type="checkbox"/> more than 20 hours a week |
- B** – not in paid employment – looking for work and available to start work (see below)
- C** – not in paid employment – not looking for work and/or not available to start work

If **B**, you are not in paid employment, looking for work and available to start work – how long have you been unemployed for?

- 1 – less than 6 months
- 2 – 6-11 months
- 3 – 12-23 months
- 4 – 24-35 months
- 5 – 36 months or over

**7. Household Information**

Which of the options in the list below reflects your household?

- A** – No household member is in employment and the household includes one or more dependent children
- B** – No household member is in employment and the household does not include any dependent children
- C** – I live in a single adult household with dependent children
- D** – None of the above apply
- E** – I do not wish to give this information

**8. Which of the following would best describe your ethnic origin?**

Please tick the appropriate box.

White – English/Welsh/Scottish/N.Irish/British	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
White – Irish	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
White – Gypsy or Irish Traveller	<input type="checkbox"/>	Any other Asian background	<input type="checkbox"/>
White – any White other background	<input type="checkbox"/>	African	<input type="checkbox"/>
White and Black Caribbean	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>	Any other Black/African/Caribbean background	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>	Arab	<input type="checkbox"/>
Any other mixed/multiple ethnic background	<input type="checkbox"/>	Any other ethnic group	<input type="checkbox"/>
Indian	<input type="checkbox"/>	Not known / not provided	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>		

*(This information is required by the Department for Education & Skills for monitoring purposes)*

## 9. Criminal Conviction

Do you have any relevant, unspent criminal convictions?

Yes / No

You only need to tell us about some specific convictions. Please read the guidelines below carefully to see if you need to let us know about 'relevant' and 'unspent' convictions.

'Relevant' convictions means convictions for offences:

Against the person, whether of a violent or a sexual nature.

Involving the unlawful supply or use of controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking.

If you are applying for a course in teaching, health, social, sport, childcare or involving work with children or vulnerable adults then you must disclose any criminal convictions, cautions (including verbal cautions) and bind over orders, including spent convictions.

*If you declare that you have a conviction, you will be asked to complete a separate information sheet.* This is to help us access any potential risks to yourself or others in the College. Having a criminal record will not necessarily prevent you from studying at College but will depend on the nature of the course and the circumstances and background of the offence.

If you do not disclose a relevant conviction then this could result in exclusion or disciplinary action by the College.

The personal information you provide on this enrolment form is passed to the Chief Executive of the Skills Funding Agency and LASER, and may be shared with other organisations for purposes of administration, the provision of career and other guidance relating to education or training. Further information is available from the Skills Funding Agency: <http://skillsfundingagency.bis.gov.uk>

**Student Signature .....** **Date .....**

## 10. Personal Statement (Approx. 300 words)

Use a separate sheet to outline your reasons and motivation for wanting to join this course. **Please include life events and work experience that have been important in your personal development.** (Securely attach the additional sheet to your application form). Your application **WILL NOT BE CONSIDERED WITHOUT A PERSONAL STATEMENT.**

## 11. References

Please provide the names of two people who have known you for at least a year and would be willing to act as referees. We require one academic or work related and one personal referee.

### 1<sup>st</sup> Referee (academic or work related)

Name .....

Address ..... Post Code .....

Email Address .....

### 2<sup>nd</sup> Referee (personal)

Name .....

Address .....Post Code .....

Email Address .....