

SEARCH & GOVERNANCE COMMITTEE
THURSDAY 2 NOVEMBER 2023
at 10.15am in the Principal's Office

Agenda

NOTE: MEETING MAY COMMENCE 30 MINUTES LATER IF NEW GOVERNOR INTERVIEW TAKING PLACE

		Start Time			
1.	Apologies for absence and Welcomes	10.15			Clerk
2.	Declaration of Interests	10.17			Chair
3.	Minutes of meeting on 4th October 2023	10.18	Approval	Item 3	Chair
4.	Matters arising - from meeting held on 23rd June 2023 and 4th October 2023	10.20	Discussion	Refer minutes Item 4	Chair
5.	Corporation and Committee Membership Review and Succession Planning <ul style="list-style-type: none"> a) Members' forthcoming end of current terms of office b) 2 Governor Vacancies c) Vacancy on S & G Committee d) Vacancy on Remuneration Committee e) Vacancy on Audit Committee (Richard Seager retirement - co-opted Member) f) Vacancy on Emergency Governance Committee g) SEND Governor Vacancy h) Other – EDI Link Governor Papers: <ul style="list-style-type: none"> i) Membership Terms of Office ii) Committee Membership Schedule iii) Governor Recruitment and Succession Planning Policy iv) CVs/Bios from 4 Candidates who submitted expressions of interest 	10.25	Discussion/ approval	Item 5i Item 5ii Item 5iii Item 5iv a Item 5iv b Item 5iv c Item 5iv d	Chair
6.	External Board Review <ul style="list-style-type: none"> a) Front Sheet 	10.35	Note	Item 6a	Chair
7.	Corporation Annual Reports <ul style="list-style-type: none"> a) Attendance 2022-2023 b) Training 2022-2023 including record of Link Governors' visits and Links' day attendance c) Skills and Experience Audit 2023/2024 	10.45	Note	Item 7a Item 7b Item 7c	Chair/ Clerk

	<ul style="list-style-type: none"> d) Governors Monitoring/EDI Analysis for DfE Workforce Survey Requirements e) Annual Returns' Record, including any Declarations of Interest f) Governors' Expenses as recorded by Finance Office 2022-2023 			<ul style="list-style-type: none"> Item 7d Item 7e Item 7f 	
8.	Freedom of Information Review <ul style="list-style-type: none"> a) Summary of FOI Requests 2022/23 b) FOI Publication Scheme – annual review 	11.00	Approve	<ul style="list-style-type: none"> Item 8a Item 8b 	Clerk
9.	Confidentiality Review of Corporation & Committee Meeting minutes & meeting papers (last year's review of confidential minutes/papers included in papers; full report incorporating all previous years is available on request).	11.10	Approve	Item 9	Chair/ Clerk
10.	Self-Assessment <ul style="list-style-type: none"> a) Front sheet b) Individual Governor Self-Assessment c) Committee Self-Assessment Summary - refer front sheet d) Governance SAR and QIP 	11.15	Approve	<ul style="list-style-type: none"> Item 10a Item 10b Item 10d 	Chair/ Clerk
11.	New AoC code of Good Governance - update <ul style="list-style-type: none"> a) Front sheet b) Existing Code compliance check list/action plan c) New Code of Good Governance d) Template for new Code checklist/action 	11.45	Discuss/ recommendation	<ul style="list-style-type: none"> Item 11a Item 11b Item 11c Item 11d 	Chair/ Clerk
12.	<ul style="list-style-type: none"> a) Governor Link Arrangements for 2023/2024 b) Link/Lead Governor Role Descriptions <ul style="list-style-type: none"> i) Designated Safeguarding Lead Governor ii) Risk iii) Health and Safety iv) Quality, Curriculum and Skills v) IB vi) Environment and Sustainability c) Proposed New Link Role Descriptions <ul style="list-style-type: none"> i) SEND ii) EDI 	11.55	Approve	<ul style="list-style-type: none"> Verbal Item bi Item bii Item biii Item biv Item bv Item bvi Item 12ci Item 12cii 	Chair
13.	Date of Next Meeting – Thursday 15th February 2023 at 10.15am (if required)	12.10	Note	Verbal	Chair
14.	Any other business	12.12	Note	Verbal	Chair
15.	Enclosures: Committee Terms of Reference	-	Reference	Item 15	Chair

c.c. Members of Search & Governance Committee:

Jill Arnold, Donna-Marie Janson, Alan Walker, Brendan Ward (Chair), vacancy

Louise Pennington (Clerk)